

BOARD OF TRUSTEES GENERAL MEETING

HELD ON WEDNESDAY 8TH NOVEMBER 2023 AT 5:30PM

Present:	Marcel Frei, Richard Scott, Nicole Forster, Thomas Barta, Suran Dickson (Presiding Member), Sandy Hastings (Tumuaki), Anna Reid (Staff Trustee)
Apologies:	Sampson Karst, Reena Brinner
Attendees:	Krystal Hunt (In School Maths Lead)
Speaking Rights:	Reihana Dougherty (Board Secretary), Jo Smith (Tumuaki Tuarua)

Meeting started at: 5:36PM

Karakia tīmatanga

<i>Ma te whakapono,</i>	<i>By believing and trusting,</i>
<i>ma te tumanako,</i>	<i>By having faith,</i>
<i>ma te titiro,</i>	<i>By looking and searching,</i>
<i>ma te whakarongo,</i>	<i>By listening and hearing,</i>
<i>ma te mahi tahi,</i>	<i>By working and striving together,</i>
<i>ma te whakamomori,</i>	<i>By sheer desire and determination,</i>
<i>ma te aroha,</i>	<i>By all being done with love,</i>
<i>ka taea e matou.</i>	<i>We will succeed</i>

Mihi to Suran & Richard for the huge role they have each played on the Board over the last 3 years. Acknowledgement given to all 3 Board members whose terms are ending on the 21st of November, with 2 not seeking re-election.

1.0 SPECIAL TOPICS

2023 Mathematics Student Achievement Targets - Analysis of Variance

End of year Maths data tabled, Krystal Hunt presented this to the Board.

Krystal noted that Maths end of year data is taken in T3 and compared to the start of year data taken. While no cohorts met the 70% target, all the groups have made progress. The Y5 cohort has made the most progress.

We are in the second year of the Maths programme. Teachers are noticing increased student confidence and engagement in Maths lessons, improved justifying and proving techniques. Teachers are also reporting increased confidence in teaching mathematics.

Next Steps for 2024:

- The Maths team will continue to take part in termly Professional development led by Rob Proffit-White that will be taken back to teams and changes will be implemented within teams. (Year 3 of the 3 year PD programme)
- There will be a continued focus on Team Leaders working with their teams in the ongoing use of data analysis to track student progress and inform teaching and learning.
- Explore the Mathematics curriculum refresh in preparation for the implementation nationwide in 2025.
- Continue with staff development around the e-asTTle tool, and how the data can be used to support maths programmes.

Marcel asked whether the 2025 curriculum refresh will impact on our pedagogical approach? Yes, the good core teaching of mathematics doesn't change regardless of the new curriculum, and with our work with Rob Proffit-White we feel we are setting our children up for success with a solid foundation that means refreshes will likely align well with our approach. Krystal feels we will be on the forefront of the refresh rather than playing catch up.

Richard noted that the data shows that as children go through the years, the spectrum of achievement really gets wider. Richard noted that it must be very hard to teach across the range.

Krystal noted that while a child may never reach the target, we still would like to see one year of growth at least each year.

Attendance also impacts the data and the learning. 80% of attendance for a child in a year means every five years a child has missed a year of schooling.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees approves the Maths Analysis of Variance.*

Moved: Suran **Seconded:** N/A **Carried**

Sue and Krystal left at 6.18pm

2.0 CONFLICT OF INTEREST REGISTER

No amendments added.

3.0 CONFIRMATION OF MINUTES & ACTION ITEMS

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees approve that the minutes of the September General Meeting be accepted as a true and correct version of that meeting.*

Moved: Suran **Seconded:** N/A **Carried.**

Action items discussed and updated.

4.0 MATTERS ARISING

Nothing tabled.

5.0 CORRESPONDENCE

Tabled as read. Discussed.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees accept the Correspondence.*

Moved: Suran

Seconded: N/A **Carried.**

5.0 PRINCIPAL'S REPORTS

Tabled as read. Discussed.

24/7 Youth Work - new youth worker proposal

Discussed. Noted that the Youth Workers are not religious mentors despite being from the Church, they support with life skills only. An upfront discussion was had with the new organisation on the schools firm stance on inclusion and diversity, and it was discussed with the Youth Worker and supporting people about how we need things to be to ensure support is secular. The Board agreed that any support must be clearly secular, especially in the contract. Richard queried 1.E within the contract.

Action: *Sandy to review sections 1.E & 2. D iii. within the 24/7 contract.*

Action: *Sandy will discuss this will 24/7 to get clarification.*

Assurances

The Principal's assurances to the Board are all done, with the exception of Health Education which is sitting with Sandy for completion.

Roll - discussed.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees accept the Principal's Report.*

Moved: Sandy

Seconded: Marcel

Carried.

ESOL Verification Report 2023 tabled as read.

6.0 PROPERTY REPORT

Tabled as read. Richard spoke to the report.

Shade sails discussed.

The artificial grass project has been wrapped up, with the final paperwork being completed.

School Property Plan

This is not scheduled to come into action until July 2024. We are still waiting for SSL and the MOE to come back to us with updated information so that we can bring the proposal to the board.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees accept the Property Report.*

Moved: Richard

Seconded: Marcel

Carried.

7.0 FINANCE REPORT

Marcel spoke to the finance reports. The start of year the budget was forecasted for a deficit of \$85,000. We are currently sitting at a surplus of \$66,000.

No major financial changes were noted.

The auditors were in over the last month, Rachel has been busy with that. They have been very complimentary of Rachel's work and the tidy systems she is operating.

Noted to the Board on the insurance renewal:

We have decided not to renew our business interruption cover for the period 01/11/23 - 31/10/24 as we are confident the Ministry would provide assistance to get us up and running if an event meant we were unable to operate normally.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees accept the Finance Report.*

Moved: Marcel

Seconded: Nicole **Carried.**

8.0 HEALTH & SAFETY

Tabled as read.

Sandy noted that while the appointed role to the Health & Safety committee from the Board is optional, it helps school to feel that there are another set of eyes on our processes, and to ask questions we may not have considered.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees accept the Health & Safety Report.*

Moved: Suran

Seconded: N/A **Carried.**

9.0 POLICY REVIEW

Term 3 policy report tabled and read. Reihana spoke to this. Feedback from whānau, and changes implemented were highlighted.

A question raised for discussion with the Board from whānau feedback on the Māori Educational Success policy: how do we get informed on the ākonga Māori achievements to parents? Is there somewhere we can access this?

Steves presentation to the Board was discussed as a great resource to share outcomes, achievements, and next steps with whānau.

Action: *Steve to share Te Ao Māori presentation with whānau. Sandy to organise.*

Action: Reihana to email the Term 4 Board Focusses to All BOT for completion before 21st November, or the next meeting.

Action: All BOT to complete the review on all T4 Focus policies (Curriculum and Student Achievement Policy, Health Education, Student Achievement Information/Student Assessment and Achievement, Home Learning, Distance Learning). All BOT Members to review before discussion at the next meeting.

10.0 GENERAL BUSINESS

Presiding Member Appointment

Suran called for the appointment of a Presiding Member to take us through until the first meeting of 2024.

Discussed. Thomas nominated Marcel Frei.

Motion: That the Beckenham Te Kura o Pūroto Board of Trustees elects Marcel Frei as our Presiding Member, to take affect at the end of this meeting.

Moved: Thomas **Seconded:** Nicole **Carried.**

Marcel Frei duly elected as the Presding Member, to take effect at the end of the meeting.

Nicole Forster was appointed to the H&S committee for the final meeting of the year.

Motion: That the Beckenham Te Kura o Pūroto Board of Trustees approve funding of \$2500 for the Staff Xmas Lunch.

11.0 IN COMMITTEE

At 7.04PM the meeting moves into a Public Excluded Session for the reasons of legal and professional privilege and to protect the privacy of the natural persons.

At 7:24PM that the meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board

12.0 STRATEGIC PLAN

Reviewed.

Noted that this will need to be reviewed in depth again with the incoming Board, to help bring new members up to speed about where we are standing and looking strategically, as well as understanding the role of the Board.

Sandy noted that the culturally connected communities initiative is the least developed. More conversation on this initiative required.

Nicole asked if the change of government will change things for us in terms of our strategic plan.

Discussed. We will wait and see.

13.0 CLOSING

Karakia Whakamutu

*Kia hora te marino.
Kia whakapapa pounamu te moana.
Kia tere te karohirohi ki mua i a koutou.
Hui e, tāiki e.*

*Let the calm be widespread.
Let the sea be smooth like pounamu.
May the sea be smooth ahead of you*

Meeting closed: 7:36PM

Next meeting: 7th December 2023

Confirmed:  _____

Date: 7/12/23.

Actions list. ([click here to see the current action list](#))