



BOARD OF TRUSTEES GENERAL MEETING
HELD ON THURSDAY 21st SEPTEMBER 2023 AT 5:30PM

- Present:** Marcel Frei, Richard Scott (Online), Reena Brinner, Sampson Karst, Nicole Forster, Suran Dickson (Presiding Member), Sandy Hastings (Tumuaki), Anna Reid (Staff Trustee)
- Apologies:** Thomas Barta
- Attendees:** Georgie Jones (In School ESOL Lead), Steve Cooke (In School Te Ao Māori Lead), Sue Leadbetter (Tumuaki Tuarua - Gifted & ESOL Learners)
- Speaking Rights:** Reihana Dougherty (Board Secretary)

Meeting started at: 5:32PM

Karakia tīmatanga

<i>Ma te whakapono,</i>	<i>By believing and trusting,</i>
<i>ma te tumanako,</i>	<i>By having faith,</i>
<i>ma te titiro,</i>	<i>By looking and searching,</i>
<i>ma te whakarongo,</i>	<i>By listening and hearing,</i>
<i>ma te mahi tahi,</i>	<i>By working and striving together,</i>
<i>ma te whakamomori,</i>	<i>By sheer desire and determination,</i>
<i>ma te aroha,</i>	<i>By all being done with love,</i>
<i>ka taea e matou.</i>	<i>We will succeed</i>

Whakawhanaungatanga held to introduce speakers and the Board.

INTRO: SPECIAL TOPICS

ESOL

ESOL information presented to the Board by Georgie Jones and Sue Leadbetter.

Next steps are to develop our ESOL policies and procedures, that reflect and support the needs of our school community.

Gifted Learners

Gifted Learners information presented to the Board by Sue Leadbetter.

Next steps are to develop a definition for Gifted Learners at Beckenham Te Kura o Pūroto, identify ākongā, and review what we are offering at our kura.

Te Reo Māori i ngā tātou Rōpu

Te Reo Māori i ngā tātou Rōpu (2023 Te Reo Māori in our teams) information presented to the Board by Steve Cooke.

Tamariki are immersed from day 1 in New Entrants, with explicit te reo Māori lessons, and introduction to te whare tapa whā.

Next steps for Kōwhai are to continue our school wide waiata, and learn te reo Māori songs over a period of time that we can come back to. As well as learn and practise the question and answer structure in te reo Māori.

Next steps for Pōhutukawa are to do karakia kai at end of our maths sessions prior to morning tea, and to ensure we are upholding tikanga by doing karakia whakamutunga, when we are doing karakia tīmatanga.

Steve will share the Webinar regarding pepeha/mihi.

The Board and Staff discussed how tangata tiriti can acknowledge tangata whēnua within mihi, as well as their own whakapapa and tūpuna.

The Board suggesting ensuring we are checking in with whānau Māori to ensure we are teaching the correct information for ākongā when doing Pepeha or mihi in class.

Next steps for Kauri are to develop a long term plan for the hub (and school) so that we have a clear direction with links. To continue our own learning journey of Te Reo and tikanga Māori as teachers. Karakia whakamutunga. Supporting the students to learn and be confident in their Pepeha (Term 4 focus).

Whāinga (Next steps) overall are to establish karakia whakamutunga and karakia kai as daily practice for the whole school.

The Board asked about having marae visits, SLT confirmed that this has been discussed at the last leadership meeting and is on the radar for 2024. This took place every second year before covid. Discussion was had about engaging with Tuahiwi, or Rāpaki. SLT to check in with Rāpaki to ensure this is tika.

Action: Sandy or the Leadership team to discuss with mana whenua at Rāpaki about Noho Marae options.

The Year 9 student feedback was that students would like to have more knowledge in te ao and te reo Māori, to take through into secondary school.

Georgie Jones, Steve Cooke and Sue Leadbetter left the meeting.

1.0 CONFLICT OF INTEREST REGISTER

No amendments added.

2.0 CONFIRMATION OF MINUTES & ACTION ITEMS

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees approve that the minutes of the August General Meeting be accepted as a true and correct version of that meeting.*

Moved: Suran Seconded: N/A Carried.

Action items discussed and updated.

3.0 MATTERS ARISING

Board Election

Recruitment needs to happen immediately. 3 positions are coming up in the next election.

Board suggested that in future we host a 'meet the Board, cuppa and chat' to share with whānau what we do etc.

The Board discussed how we can remove barriers for future candidates. Some suggestions were honoraria to cover childcare, occasional online meeting options, adjusting the timing of the Board meetings as decided by future elected candidates.

Discussed offering BOT@ to allow for parent communications.

***Action:** Reihana to send out notice of upcoming election to the community and include details on how to contact the Board.*

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees confirms the decision to have CES run both postal and online voting for mid term election.*

Moved: Sandy Seconded: Suran Carried.

4.0 CORRESPONDENCE

Tabled as read.

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees accept the correspondence.*

Moved: Suran Seconded: N/A Carried.

5.0 PRINCIPAL'S REPORTS

ERO Visit

John Boereboom (ERO) asked the Presiding Member how the Board knows they are doing a good job. Discussed.

Assurances to the Board

Reviewed and discussed.
All completed, or in progress.

Roll discussed.

2024 Staffing and Roll Information discussed, including predictions.

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees accepted the Principal's Report.*

Moved:** Sandy **Seconded:** Suran **Carried.

6.0 FINANCE REPORT

Beckenham Te Kura o Pūroto Financial Summary August report tabled as read.
Marcel spoke to the Finance report.

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees accept the Finance Report.*

Moved:** Marcel **Seconded:** Nicole **Carried.

7.0 PROPERTY REPORT

Tabled as read. Richard spoke to the property report.

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees accept the Property Report.*

Moved:** Richard **Seconded:** Suran **Carried.

8.0 HEALTH & SAFETY

Tabled as read. Suran spoke to the Health & Safety report.

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees accept the Health & Safety Report.*

Moved:** Suran **Seconded:** Sampson **Carried.

9.0 POLICY REVIEW

Board members have reviewed the current Term policies. Generic vs tailored SchoolDocs policies were discussed.

10.0 GENERAL BUSINESS

Marcel and Nicole to attend PTA meetings.

11.0 IN COMMITTEE

At 7.03PM the meeting moves into a Public Excluded Session for the reasons of legal and professional privilege and to protect the privacy of the natural persons.

At 7.30PM that the meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board.

12.0 CLOSING

Karakia Whakamutu

*Kia hora te marino.
Kia whakapapa pounamu te moana.
Kia tere te karohirohi ki mua i a koutou.
Hui e, tāiki e.*

*Let the calm be widespread.
Let the sea be smooth like pounamu.
May the sea be smooth ahead of you*

Meeting closed: 7:32PM

Next meeting: Wednesday November 8th 2023

Confirmed: _____



Date: _____

8/11/23

Actions list. ([click here to see the current action list](#))