

BOARD OF TRUSTEES GENERAL MEETING

HELD ON WEDNESDAY 23RD AUGUST 2023 AT 5:30PM

- Present:** Marcel Frei, Suran Dickson (Presiding Member), Richard Scott, Nicole Forster, Reena Brinner, Sandy Hastings (Tumuaki)
- Apologies:** Thomas Barta, Sampson Karst, Anna Reid
- Attendees:** Lisa Collier (In-School Literacy Lead) Krystal Hunt (In-School Maths Lead)
- Speaking Rights:** Reihana Dougherty (Minute Secretary), Jo Smith (Tumuaki Tuarua)

Meeting started at: 5:31PM

Karakia tīmatanga

<i>Ma te whakapono,</i>	<i>By believing and trusting,</i>
<i>ma te tumanako,</i>	<i>By having faith,</i>
<i>ma te titiro,</i>	<i>By looking and searching,</i>
<i>ma te whakarongo,</i>	<i>By listening and hearing,</i>
<i>ma te mahi tahi,</i>	<i>By working and striving together,</i>
<i>ma te whakamomori,</i>	<i>By sheer desire and determination,</i>
<i>ma te aroha,</i>	<i>By all being done with love,</i>
<i>ka taea e matou.</i>	<i>We will succeed</i>

Literacy Student Achievement Targets presented to the Board by Lisa Collier. Lisa informed the Board about the assessment schedule.

Krystal Hunt presented to the Board a practical presentation of what Maths learning looks like in the classroom.

11.0 IN COMMITTEE

At 5:55PM the meeting moves into a Public Excluded Session for the reasons of legal and professional privilege and to protect the privacy of the natural persons.

At 6:24PM that the meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board

1.0 CONFLICT OF INTEREST REGISTER

No amendments added.

2.0 CONFIRMATION OF MINUTES & ACTION ITEMS

Motion: That the Beckenham Te Kura o Pūroto Board of Trustees approve that the minutes of the June General Meeting be accepted as a true and correct version of that meeting.

Moved: Suran Carried.

Action items discussed and updated.

Action: Jo & Krystal to add the e-asttle data in the EOY report to Board.

3.0 MATTERS ARISING

Midterm Elections discussed.

It is noted that we have 3 board positions with terms ending in December 2023; Suran Dickson, Richard Scott, and Reena Brinner.

Motion: That the Beckenham Te Kura o Pūroto Board of Trustees moves to tentatively confirm the midterm election date and November the 15th.

Moved: Sandy Seconded: Richard Carried.

Postal vs digital voting options discussed.

Motion: That the Beckenham Te Kura o Pūroto Board of Trustees appoint CES as our returning officer to run a postal midterm election.

Moved: Sandy Seconded: Richard Carried.

Action: Reihana to confirm the appointment of CES as our returning officer to run a postal midterm election.

Action: Reihana to ask Wayne at CES the cost prices between postal and digital voting.

Action: Reihana to email NZSTA to ask for a list of all accredited digital midterm election providers.

At the next meeting the Board will plan to ensure we are publicising the 3 roles within the community.

4.0 CORRESPONDENCE

Tabled as read.

Congratulations given to Sandy on her appointment to the Ministerial Advisory Group.

5.0 PRINCIPAL'S REPORTS

Illness and staff well being discussed.

Cyber safety and consent discussed.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees accept the Principal's Report.*

Moved: Sandy Seconded: Suran Carried.

6.0 FINANCE REPORT

Reports tabled. Marcel gave an overview of the current financial standing.

Feedback from the Solutions & Services are again that the accounts are looking tidy and accurate.

Camp fees, policies and procedures discussed.

Motion: *That the Board approves the payment of a deposit of \$2,643 to The Y for the Wainui Camp February 2025. \$347 of this is a non-refundable booking fee. This is a 10% deposit.*

Moved: Marcel Seconded: Richard Carried.

PA system and Grants for Good discussed.

Discussed the dead areas around the school where the PA broadcast is hard to hear. Various technicians have been consulted, and worked on it. It is still not completely fit for purpose, including for what we are needing for H&S purposes.

Richard and Marcel discussed and suggested we start with talking to the Ministry. In theory, it is a Ministry of Education problem to resolve, as it has been unfit for intended use since the install, in practice they will likely not deal with it, but approaching them directly would be the best place to move forward to.

Action: Write to Sam Gawn (MOE, Property Advisor) and communicate what the Bell and PA system is currently not giving us in terms of performance, and as a Health & Safety measure.

Motion: *That the Board approves the engagement of Grants for Good to seek to Grant funding for the purposes of purchasing a new Paging & Bell system.*

Moved: Marcel Seconded: Richard Carried.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees accept the Finance Reports.*

Moved: Marcel Seconded: Suran Carried.

7.0 PROPERTY REPORT

Discussed the report. The PTA moved to fund the \$32,000 needed for the Artificial Grass.

Motion: *That the Board consent to Ferndale proceeding with installation of two internal doors as per the Rubix memo of 21 July 2022 and agreement from CCC building consent is not required.*

Moved: Richard Seconded: Nicole Carried.

Huge thanks given to Richard Scott for his support in overseeing all of these ongoing projects.

Motion: That the Beckenham Te Kura o Pūroto Board of Trustees accept the Property Report.

Moved: Richard

Seconded: Suran

Carried.

8.0 HEALTH & SAFETY

Tabled as read. Pre ski trip briefing checklist included, and the run sheet.

Motion: That the Beckenham Te Kura o Pūroto Board of Trustees accept the Health & Safety Report.

Moved: Suran

Carried.

Kauri Ski Trip SAP

EOTC and risk discussed. What constitutes the high/low/medium risk within the Safety Plans discussed.

Motion: That the Beckenham Te Kura o Pūroto Board of Trustees approves the Kauri Ski Trip Safety Action Plan

Moved: Suran

Carried.

9.0 POLICY REVIEW

Action: Reihana to email the Term 3 Board Focusses to All BOT for completion by next meeting

Action: All BOT to complete the feedback on all 3 Board Focus policies (Māori Educational Success, Inclusive Education, Learning Support). All BOT Members to review before discussion at the next meeting.

- [Māori Educational Success](#)
- [Inclusive Education](#)
- [Learning Support](#)

All BOT Members to review before discussion at the next meeting.

10.0 GENERAL BUSINESS

Strategic Plan and Roadmap for 2024-2025 discussed with the Board.

Bite sized online learnings for Staff could be one of a variety of options to assist with Professional Development, and notably the challenge around the lack of time in a year to do this curriculum development and upskilling with the full staff.

The Board asked if there is more funding coming from MOE to support the new curriculum. Unlikely.

SLT notes we are waiting to know more about the Common Practice model.

Action: Reihana to move the next BoT Meeting in the Calendar to Thursday 21 Sept. (Actioned within the meeting by Sandy)

12.0 CLOSING

Karakia Whakamutu


*Kia hora te marino.
Kia whakapapa pounamu te moana.
Kia tere te karohirohi ki mua i a koutou.
Hui e, tāiki e.*

*Let the calm be widespread.
Let the sea be smooth like pounamu.
May the sea be smooth ahead of you*

Meeting closed: 7:40PM

Next meeting: Thursday 21st September 2023

Confirmed: _____



Date: _____

8/11/23

Actions list. ([click here to see the current action list](#))