



## BOARD OF TRUSTEES GENERAL MEETING

HELD ON WEDNESDAY 28TH JUNE 2023 AT 5:30PM

**Present:** Sampson Karst, Sandy Hastings, Nicole Forster, Anna Reid, Thomas Barta, Richard Scott, Reena Brinner, Suran Dickson and Marcel Frel.

**Apologies:** Reihana Dougherty

**Absent without Apology:** Nil

**Attendees:** Steph Wood (Minute Secretary), Jo Smith (Tumuaki Tuarua), Sue Leadbetter (Tumuaki Tuarua), Gayle McNaughton and Stacey McLachlan.

**Speaking Rights:** Jo Smith (Tumuaki Tuarua), Sue Leadbetter (Tumuaki Tuarua), Gayle McNaughton and Stacey McLachlan.

*Meeting started at: 5.32PM*

### Karakia tīmatanga

Ma te whakapono,	By believing and trusting,
ma te tumanako,	By having faith,
ma te titiro,	By looking and searching,
ma te whakarongo,	By listening and hearing,
ma te mahi tahi,	By working and striving together,
ma te whakamomori,	By sheer desire and determination,
ma te aroha,	By all being done with love,
ka taea e matou.	We will succeed

### PRESENTATIONS

Stacey McLachlan gave a short presentation to the board on Learning Through Play and the Intentional Teacher.

Stacey explained that the learning was self chosen and self directed by the students, and from there the teachers role is to create purposeful and planned play time. The imaginative learning style is processed, not product based and has a fluid transition from preschool to school.

The board asked questions and discussed this information.

Stacey left the meeting.

Gaye McNaughton gave a short presentation to the board on Outdoor Spaces. The schools aim for the outdoor spaces is to promote positive and healthy outdoor learning. This includes sports and creative play.

Gaye highlights some of the projects that the school has undertaken with outdoor spaces recently, and also the projects that are in the pipeline. The school is trying to maximise as much of the school's outdoor space as it can with thoughtful well planned activities.

Gaye left the meeting.

### **1.0 CONFLICT OF INTEREST REGISTER**

No amendments.

### **2.0 CONFIRMATION OF MINUTES & ACTION ITEMS**

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees approve that the minutes of the 25th May General Meeting be accepted as a true and correct version of that meeting, pending minor amendments discussed.*

**Moved: Suran Dickson**

**Carried.**

Action items list will be updated and reviewed at the next board meeting.

### **3.0 MATTERS ARISING**

Suran expressed her intention to run the meetings to the given timeframe. Reports will be taken as read, with the author of the report just highlighting any major points or risks to the board. Suran urged the board to not be afraid of asking questions, especially around health and safety.

### **4.0 CORRESPONDENCE**

A Code of Conduct for the board has been received from the M.O.E. The board members need to read and sign this document for the school records.

Suran wrote to the council regarding the road safety on Tennyson Street.

## 5.0 PRINCIPAL'S REPORTS

The Principal's Report is taken as read.

Sandy informed the board that the teacher's only day will be held on the same day across primary and high schools in the area which is good news.

The role is tracking up.

Sandy explained the 2024 term dates proposal to the board.

***Motion:*** That the Board adopt the following Term Dates for 2024, starting on Tuesday 30 January and finishing on Tuesday 17 December, with the inclusion of one additional teacher only day at a date to be determined during Term 3, thus meeting the gazetted requirement to be open for 384 half days.

***Moved:*** Sandy Hastings

***Seconded:*** Suran Dickson

***Carried.***

***Motion:*** That the Beckenham Te Kura o Pūroto Board of Trustees approve the Principal's Report.

***Moved:*** Sandy Hastings

***Seconded:*** Nicole Forster

***Carried.***

## 6.0 FINANCE REPORT

Marcel updated the board on the finance report. There are no surprises in the accounts this month.

The heat, light and water report has been completed and the school will receive an additional \$18,000 from the M.O.E.

A \$10,000 interim response fund has been allocated to the school. This is for teacher aide hours.

The new entrant role is not growing as much as predicted, so the appointment of a fourth new entrant teacher is not required.

***Motion:*** That the Beckenham Te Kura o Pūroto Board of Trustees approve the Finance Report.

***Moved:*** Marcel Feel

***Seconded:*** Richard Scott

***Carried.***

## **7.0 PROPERTY REPORT**

The Property Report is taken as read. Richard updated the board on property matters.

The drainage project has now been completed and signed off. The drainage is working well.

The school has SIP's funding approved by the M.O.E. The board would like to use this for the smart grass areas. A quote of \$39,000 has been received for the first area to be grassed. The second area has been quoted at \$26,000. The board discussed this project.

The second section of grassing will need to be funded by the school. Richard and Sandy will approach the PTA to see if they can help financially.

***Motion:*** That the Beckenham Te Kura o Pūroto Board of Trustees approve school the Smart Grass quote up to \$38,000 of SIP's funding subject to staff endorsement.

***Moved:*** Richard Scott

***Seconded:*** Thomas Barta

***Carried.***

***Motion:*** That the Beckenham Te Kura o Pūroto Board of Trustees approve the Property Report.

***Moved:*** Richard Scott

***Seconded:*** Suran Dickson

***Carried.***

## **8.0 HEALTH & SAFETY**

Health and Safety Report is taken as read.

***Motion:*** That the Beckenham Te Kura o Pūroto Board of Trustees approve the Health & Safety Report.

***Moved:*** Suran Dickson

***Seconded:*** Anna Reid

***Carried.***

## **9.0 POLICY REVIEW**

This will be picked up term three for review.

## **10.0 IN COMMITTEE**

***At 6.36PM the meeting moved into a Public Excluded Session for the reasons of legal and professional privilege and to protect the privacy of the natural persons.***

***At 6.41PM the meeting resumed in Public Session and confirmed that the business discussed in the Public Excluded Session remains confidential to the Board.***

## **11.0 GENERAL BUSINESS**

Sandy updated the board on some social media behaviour occurring in the school.

## 12.0 CLOSING


### Karakia Whakamutu

*Kia hora te marino.  
Kia whakapapa pounamu te moana.  
Kia tere te karohirohi ki mua i a koutou.  
Hui e, tāiki e.*

*Let the calm be widespread.  
Let the sea be smooth like pounamu.  
May the sea be smooth ahead of you*

Meeting closed: 6.50PM

Next meeting: 23 AUGUST 2023

Confirmed:  Date: 24/8/23

**Actions list.** ([click here to see the current action list](#))