



BOARD OF TRUSTEES GENERAL MEETING

HELD ON THURSDAY 25 May 2023 AT 5:30PM

Present: Sampson Karst, Sandy Hastings, Nicole Forster, Anna Reid, Thomas Barta, Richard Scott and Marcel Frei

Late:

Apologies: Reena Brinner, Reihana Dougherty and Suran Dickson

Absent without Apology:

Attendees:

Speaking Rights: Merelyn Redstone (Minute Secretary), Katie McFarlane and Steve Cooke

Meeting started at: 5.35PM

Karakia tīmatanga

*Ma te whakapono,
ma te tumanako,
ma te titiro,
ma te whakarongo,
ma te mahi tahi,
ma te whakamomori,
ma te aroha,
ka taea e matou.*

*By believing and trusting,
By having faith,
By looking and searching,
By listening and hearing,
By working and striving together,
By sheer desire and determination,
By all being done with love,
We will succeed*

SPEAKERS

Katie McFarlane spoke to the meeting on PB4L at BKTOP including behavioural issues and the processes in place to deal with various behaviours.

Steve Cooke spoke about Te Ao Māori and the Aotearoa New Zealand History which is being implemented in schools curriculum and the Social Science curriculum refresh.

1.0 CONFLICT OF INTEREST REGISTER

Sandy Hastings advised that we are a Year 7/8 technology client school of Christchurch South Intermediate where her brother is the Principal.

Sandy's nephew will be employed as a Teaching Assistant next term. Sandy has removed herself from this employment process and it is being managed by Sue Leadbetter.

2.0 CONFIRMATION OF MINUTES & ACTION ITEMS

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees approve that the minutes of the March General Meeting be accepted as a true and correct version of that meeting.*

Moved: Marcel Frei Seconded: Sandy Hastings Carried.

Action items discussed and updated.

3.0 MATTERS ARISING

No matters.

4.0 CORRESPONDENCE

08.05.23 from NZEI allocations for your worksite. We are required to allow our worksite representative to attend training..

15.05.23 Sabbatical support request from a staff member - discussed In Committee

5.0 PRINCIPAL'S REPORTS

Physical Restraint - new rules and guidelines for schools - the board talked through the new guidelines and the new policies that have been developed.

Motion: *That the Board adopt the new policies of "Minimising Physical Restraint", "Acceptable Physical Contact", and "Reducing Student Distress" as promulgated by SchoolDocs to meet the requirements of the new legislation.*

Moved: Sandy Hastings Seconded: Suran Dickson Carried.

Staff Only Days - all schools have two staff only days as allocated by the MOE. We have had one but have another one to take in Term 4 for professional development and curriculum refresh. We also had one allowed for within our school year.

Motion: *That the School close for Staff Only days on Friday 18 August and Thursday 16 November.*

Moved: Sandy Hastings Seconded: Marcel Frei Carried.

Motion: *In the event that the teachers strike on 31 May then the school will close due to lack of teachers to keep students in a healthy and safe environment.*

Moved: Richard Scott Seconded: Marcel Frei Carried

Sandy will advise whānau in the newsletter tomorrow that there may be a strike. If there is a strike then whānau will be advised of the strike and advise that the Board supports the Teachers in seeking better conditions for the students being taught and for the teachers.

Gifted Learners - Wonder Project. Sandy Hastings explained the Wonder Project and what was taking place.

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees approve the Principal's Report.*

Moved: Sandy Hastings Seconded: Nicole Forster Carried.

6.0 FINANCE REPORT

Operating surplus of \$65,000 so tracking well but this will change later in the year with relief teachers. Some relief teacher funds may come back in as reimbursement for COVID. Some grant applications have come in.

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees approve the Finance Report.*

Moved: Marcel Frei Seconded: Thomas Barta Carried.

7.0 PROPERTY REPORT

Richard reported on the school property plan and the projects in the five-year plan. We have \$17,000 available for minor projects. The drainage came in under budget and we have \$21,000 we could do something with.

There are issues with flooding at the road crossing. That is an issue that rests with Council and we are in discussion with them.

Discussion around what we need to spend funds on. We could use some more seating around the school but we would have to find some way of fixing them in so that they could not be moved. Shade sails are also important but again would need to be fixed in some way. Bike rack space is also required and there are discussions underway with Council to move the fence out to accommodate some bike racks.

Line marking is still planned. The moving of the shed is due in the middle of June. There has been a Coronation Tree planting and other upgrades to the grounds.

There are some internal doors required.

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees approve the Property Report.*

Moved: Richard Scott Seconded: Sampson Karst Carried.

8.0 HEALTH & SAFETY

Nothing specific to report although Sandy mentioned the process in the Whangarei school incident and how important our Health and Safety processes are. She mentioned that Jo manages the plans for EOTC risk management with a very high attention to detail and the Board support this.

We have been reviewing our processes on a regular basis with particular attention when we are organising events and have training around the importance of sticking to a plan.

***Motion:** That the Beckenham Te Kura o Pūroto Board of Trustees approve the Health & Safety Report.*

Moved: Sandy Hastings

Seconded: Richard Scott

Carried.

9.0 POLICY REVIEW

Deferred to the next meeting.

10.0 GENERAL BUSINESS

11.0 IN COMMITTEE

At 7:21PM the meeting moved into a Public Excluded Session for the reasons of legal and professional privilege and to protect the privacy of the natural persons.

At 7:33PM that the meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board

12.0 CLOSING

Karakia Whakamutu

*Kia hora te marino.
Kia whakapapa pounamu te moana.
Kia tere te karohirohi ki mua i a koutou.
Hui e, tāiki e.*

*Let the calm be widespread.
Let the sea be smooth like pounamu.
May the sea be smooth ahead of you*

Meeting closed: 7:35pm

Next meeting: June date to be confirmed.

Confirmed: _____

Date: 24/8/23

Actions list. ([click here to see the current action list](#))