



Board of Trustees GENERAL Meeting

HELD ON THURSDAY 22nd SEPTEMBER 2022 AT 5:30PM

Present: Marcel Frei, Anna Reid, Matthew Macdonald, Nicole Forster, Sandy Hastings (Tumuaki)

Apologies: Sampson Karst, Thomas Barta, Suran Dickson, Richard Scott

Speaking Rights: Reihana Dougherty (Minute Secretary)

Meeting started at: 5.33PM

Karakia tīmatanga

<i>Ma te whakapono,</i>	<i>By believing and trusting,</i>
<i>ma te tumanako,</i>	<i>By having faith,</i>
<i>ma te titiro,</i>	<i>By looking and searching,</i>
<i>ma te whakarongo,</i>	<i>By listening and hearing,</i>
<i>ma te mahi tahi,</i>	<i>By working and striving together,</i>
<i>ma te whakamomori,</i>	<i>By sheer desire and determination,</i>
<i>ma te aroha,</i>	<i>By all being done with love,</i>
<i>ka taea e matou.</i>	<i>We will succeed</i>

1.0 CONFLICT OF INTEREST REGISTER

No amendments added.

2.0 MATTERS ARISING

Welcome given to Thomas (apologies) who is our new Parent Representative on the Board.

As this is the first meeting since the election, the first task on the agenda needs to be to elect a Presiding Member. Sandy called for Nominations for a Presiding Member (Chair).

Marcel nominated Matthew Macdonald. Anna seconded this.

Motion: *That the Beckenham Te Kura o Pūroto Board elects Matthew Macdonald as the Presiding Member.*

Moved: Marcel **Seconded:** Anna **Carried.**

Matthew Macdonald is duly elected as the Beckenham Te Kura o Pūroto Presiding Member.

Sandy nominated Sampson Karst for appointment as the Ngāi Tahu Whānau iwi rep for another 3 years. Matthew seconded this.

Motion: *That the Beckenham Te Kura o Pūroto Board elects Sampson Karst as the Ngāi Tahu Whānau iwi rep for a 3-year term.*

Moved: Sandy **Seconded:** Matthew **Carried**

Sampson Karst is duly appointed as the Beckenham Te Kura o Pūroto Board Iwi (Ngāi Tahu) Representative.

Congrats to Anna Reid for being re-elected as Staff Trustee on the Board.

Board Register updated.

3.0 CONFIRMATION OF MINUTES

Amendments added.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees approve that the minutes of the August General Meeting be accepted as a true and correct version of that meeting.*

Moved: Matthew **Carried.**

4.0 ACTION ITEMS

Discussed and updated.

5.0 CORRESPONDENCE

AIP & LTO r.e BOSCO discussed.

James Harris's jetty concept and news article discussed.

Confirmation of Te Mana Rauo Across School Teacher Role to BoT read. A response is required.

Action: *Sandy to print the role confirmation letter for Matthew to sign on behalf of the Board.*

Equity funding and staffing tabled as read. To be discussed further in the personnel report.

Motion: *That the Correspondence is accepted.*

Moved: Matthew **Carried.**

5.0 PRINCIPAL'S REPORTS

Covid numbers are low. Chicken Pox has been going around.

Roll has been fairly static all year compared to previous years.

Trauma Workshop overview was given. PB4L teachers attending a further workshop on October 29th.

Motion: *That the Principal's Report be accepted.*

Moved: Sandy

Seconded: Marcel

Carried.

Mid-year literacy data update discussed. Starting to see some upwards shifts in the data. We are not close to the goals we set yet as it is still early days with 2 more data points to pick up.

Māori students in Y2 and Y3 are showing some really good shifts in the data.

Data stages explained.

HERO discussed; staff are getting better at using it, and HERO are taking feedback and giving better software updates also.

6.0 FINANCE

Marcel gave an overview of all the documents. Solution & Services Beckenham commentary included "It should be noted that minor adjustments only were noted as necessary and the accounts are very tidy, well organized and accurate." Rachel is doing a fantastic job.

Financial Summary discussed. Heat, Light & Water review still to be done.

3 new term deposits have been opened. Matthew asked who makes this decision. Sandy confirmed that she and Rachel make an informed decision together.

Relief funded teachers discussed.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees approve that the August Financial Report be accepted.*

Moved: Marcel

Seconded: Anna

Carried.

7.0 PROPERTY REPORT

Sam Gawn, from the Ministry of Education, is working on the water "leak" still.

Sandy met with our insurance agent, it is not quite by the inflation rate - 5%. Insured things that are not owned by the ministry include; playground, caretakers garage, archeogoala, BOSCO building.

Marcel asked whether we can go a bit higher than 5% for the BOSCO building and the caretakers garage. Sandy noted it is not signed yet, so we could go back to the insurance agent.

Action: *Sandy to check what value the garage and BOSCO building are insured at.*

Fences discussed. Willful damage to fences will be covered under vandalism. Accidental damage to the fences would be covered up to \$110K.

Drainage upgrades are planned for the second week of the holidays.

Contract with PlayCo is all signed, we are now in the queue.

Mats discussed.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees approve that the Property Report be accepted.*

Moved: Sandy **Seconded:** Nicole **Carried.**

8.0 HEALTH & SAFETY

Report discussed.

Motion: *That the Beckenham Te Kura o Pūroto Board of Trustees approve that the Health & Safety Report be accepted.*

Moved: Sandy **Seconded:** Marcel **Carried.**

Motion: *That the Board approves the seeking of a liquor licence for an adults only Comedy Night Quiz to be held in the school hall and being run by our Y7/8 kaimahi, PTA and parents.*

Moved: Sandy Hastings **Seconded:** Nicole **Carried.**

9.0 POLICY REVIEWS

Policies viewed.

Action: *All BOT members to go through each policy, and respond via the green feedback button (responding with or without changes)*

10.0 GENERAL BUSINESS

The next PTA meeting is next week, the 28th. Sandy will be attending.

Action: *Reihana to work with Thomas on Appendix 2 report via email.*

11.0 IN COMMITTEE

At 6:28 PM the meeting moves into a Public Excluded Session for the reasons of legal and professional privilege and to protect the privacy of the natural persons.

At 6:50 PM that the meeting resume in Public Session and confirm that the business discussed in the Public Excluded Session remains confidential to the Board.

12.0 CLOSING

Karakia Whakamutu

*Kia hora te marino.
Kia whakapapa pounamu te moana.
Kia tere te karohirohi ki mua i a koutou.
Hui e, tāiki e.*

*Let the calm be widespread.
Let the sea be smooth like pounamu.
May the sea be smooth ahead of you*

Meeting closed 6:51 pm

Next meeting: 17th November 2022

Confirmed:  Date: 17-11-22

Actions list. ([click here to see the current action list](#))