

July 2020



Dear Applicant

Thank you for expressing your interest in applying for the full-time, permanent position of Deputy Principal, Curriculum, at Beckenham Te Kura o Pūroto. A description of our school is attached below.

Two Deputy Principals, the Assistant Principal and the Principal form the Senior Leadership Team and are together responsible for planning and implementation of the strategic goals of the school.

**This position commences at the beginning of Term 1, 2021 and has 5 permanent management units attached.**

If you have any questions regarding this position please contact the Principal at Beckenham Te Kura o Pūroto.


email: [principal@beckenham.school.nz](mailto:principal@beckenham.school.nz)

Please read the information in this package, in particular, the Position Description. Please then send (as pdf files):

- a letter of application
- your C.V.
- Application and Summary Declaration Form (please download from our website),

to [appointments@beckenham.school.nz](mailto:appointments@beckenham.school.nz) by **4pm on Wednesday 5th August, 2020.**

Ngā mihi nui



Sandy Hastings,  
Principal/Tumuaki

# Role: Deputy Principal - Curriculum

## Person Specification:

**The person filling this role needs to be a strong and proven leader with**

- advanced interpersonal skills
- ability to maintain and grow positive school culture
- successful change leadership experience
- solutions focused and innovative approaches to problem solving
- research and evidence based pedagogy
- an inquiring mind; a life-long learner
- current NZ teaching registration (full)

**The key roles and responsibilities of the position include:**

### Curriculum and Assessment

- Lead the ongoing development of quality teaching and learning within collaborative learning environments
- Support teams to use effective and aligned planning frameworks
- Evaluate, refine and coordinate assessment processes and practices, continuing to grow teachers' practice in developing assessment capable learners
- Demonstrate understanding of, and support all teachers to use, assessment for improving student learning, progress and achievement
- Assist teachers, team leaders and teams to develop, embed and measure the success of evidence based practices
- Coach, mentor and grow middle leaders and other staff
- Mentor the ongoing development of PB4L leadership within the school

### Health and Safety

- Lead the Health and Safety Committee, taking oversight of the Health and Safety, from policy review, through to monitoring practical checks and requirements, and supporting the caretaker
- Approve the planning of EOTC events from a Health and Safety perspective
- Monitor and review specific health needs and plans of students and, if necessary, staff
- Support student and staff wellbeing

### Property maintenance and projects

- Oversee ongoing property maintenance and specific projects, providing support as needed

### And...

- Teach up to 0.3 as required across the school
- Report to the Board of Trustees on relevant areas of the strategic and annual plan
- Uphold the values of the school at all times and in all forums
- Foster community relationships, involvement and partnerships
- Be an active and fully collaborative member of the Senior Leadership Team
- Deputise, as required, for the principal at any time and in any forum, as required

## BECKENHAM TE KURA O PŪROTO – Description

Beckenham Te Kura o Pūroto is a U6, decile 8, state, co-educational, full primary school. It is located in the southern suburbs of Christchurch.

The Beckenham Te Kura o Pūroto roll for 2020 opened at 454 and is expected to reach a maximum of about 509 by the end of the year. Our Leadership Team includes the Principal, two Deputy Principals (each with up to 0.3 teaching component), an AP and four Team Leaders (who each have full responsibilities for teaching). Children learn in multi-level (two-three year groups) learning hubs throughout the school. Our staff is made up of over 20 teachers, several part-time teachers and teacher aides, a library assistant, secretary, financial administrator, a kapa haka tutor and a caretaker. The staff are highly competent, dynamic and very professional. They support one another and enjoy working together. Inclusion, collaboration, leadership and learner agency are strong features of the school culture. The school hosts an attached satellite class of Ferndale School for moderately disabled children. Our 2016 ERO review commented that “Beckenham School provides very good quality learning programmes and pastoral care for students...” and are likely to review again in 4-5 yrs.

As a result of the Canterbury earthquakes and building assessments by the Ministry of Education, the school has been identified as needing significant rebuilding. The building programme began in Term 4 2016 and was finished early in 2018. During 2017, we were gifted a te reo Māori name for the school by Ngai Tahu which has been incorporated into the existing name. As of 1 January 2018, the school name changed from Beckenham School to Beckenham Te Kura o Pūroto (the school of the ponds).

We have developed learning environments that are flexible, student-centred, and that support a wide range of learning opportunities. These spaces are not single cell classrooms. They are spaces where teachers and learners work collaboratively to design and implement quality teaching and learning. For the last five years, our staff have been working towards more collaborative and flexible teaching partnerships and these are now a given for teaching here.

In 2014 and 2015 our staff, Board and community reviewed the vision of Beckenham School as we grappled with the opportunities that change offered us. We clarified our shared understanding of what we value and believe about teaching and learning at Beckenham Te Kura o Pūroto, and what this needs to then look like in practice for everyone involved. During 2017 and 2018 we have been developing our understanding and practice in delivering a conceptual curriculum, incorporating deep, inquiry based learning. Since 2018 we have been working with Dr Bobby Hunter and her team from Massey University on ‘Developing Mathematical Inquiry Communities’. In 2019 we began the journey of PB4L in 2019.

We have an independently run out-of-school-care programme (BOSCO) operating on-site from 7.30 - 8.30 am and 3:00 – 6:00 pm each day. They also operate a holiday programme for 10 weeks of the year. These programmes are valued by, and important to, many of our school families.

The school is fortunate to be located adjacent to Beckenham Park and the seamless

merging of the two sites gives a very extensive play environment for the children. Approximately 15% of the school's population is Māori, and there is a strong support for school te reo Māori and tikanga Māori programmes from within our community. Over 40 different nationalities are represented at our school. The school is well known for its inclusive practices and willingness to support each learner as a unique and valued individual. A strong learning support programme assists children with learning, behavioural, social and/or emotional challenges. There is a very positive and caring tone in the playground and learning spaces. We believe in a restorative approach to conflict resolution and continue to develop our understanding in this practice so that it underpins the way everyone responds to interpersonal differences. The school enjoys a positive reputation within the local community and staff and Board members are actively engaged in a variety of education networks in Christchurch.

A significant feature of the school is the active parent and whānau participation in, and support of, all aspects of school life including learning assistance, attendance at functions, and fundraising activities for the provision of further facilities. Our PTA and Board of Trustees are visible and engaged in the life of the school, ensuring that staff, students and families are well supported.

***Remember to download the application form from our website and complete, along with a letter of application and your C.V.***

***We look forward to hearing from you.***