



Beckenham Te Kura o Pūroto

Filling our kete for the journey
Whakarite ngā kete mō te haerenga!

BOARD OF TRUSTEES MEETING MINUTES

Tuesday 05 December 2019

5:30PM

PRESENT: Sandy Hastings (Principal), Ester Vallero, Marcel Frei, Lisa Taylor, Jude Clarke, Matthew McDonald, Sampson Karst, Jules May (Staff Trustee)

LEAVE OF ABSENCE: Carmel Wade

APOLOGIES: Sue Leadbetter

IN ATTENDANCE: Nigel Easson (Deputy Principal), Sandra Rauch (Minute Secretary), Steve Cooke

1. **WELCOME/KARAKIA:** E Vallero welcomed all to the meeting.

2. **SPEAKING RIGHTS:** Nigel Easson (Deputy Principal), Steve Cooke

3. **MINUTES OF THE PREVIOUS MEETING 30 October 2019**

Motion: Moved: E Vallero

That the minutes of the previous meeting of the Beckenham School Board of Trustees held on Wednesday 30 October 2019, as circulated and discussed, be accepted as a true and accurate record of that meeting.

Carried

4. **MATTERS ARISING**

Board Meetings dates 2020

Motion: Moved: S Hastings

Seconded: E Vallero

That the first meeting is on the 27 February 2020 and the following Board meeting dates will be confirmed in the first meeting in 2020.

Carried

5. **CORRESPONDENCE**

5.1 **Inward**

Various emails from Tom Scollard re zone review

S Hastings and E Vallero met with Tom Scollard and St Martins Board about the proposed changes. Beckenham Te Kura o Pūroto agrees to put the maps out for consultation. The Beckenham Board will request that the proposed maps include the full Beckenham loop. Tom Scollard is the Ministry's liaison person for the consultation. The consultation will take place in Term 1 2020.

Motion: Moved: E Vallero

The BOT approves the maps for consultation with the one change that the whole of the Beckenham loop is included.

Carried

5.2 Outward

None

Motion: Moved: E Vallero

That all correspondence has been accepted.

Carried

6. AGENDA TOPIC(S)

6.1 General

6.1.1 Te Ao and Te Reo Māori - Steve Cooke (presentation)

S Cooke talked about the importance of Te Reo Māori as part of the curriculum and the positive response he has received for the various sessions and professional development opportunities, which are going well. The whānau hui have been very successful, and the recent Ki o Rahi evening was exceptionally well attended.

S Karst worked alongside S Cooke as support. Ongoing professional development for staff is a continued priority in the strategic plan, and is continuing to be developed.

6.1.2 Health and Wellbeing Community Consultation

The school has prepared a review of the Health Curriculum ready for consultation. This was tabled and discussed. The BOT clarified that parents will be consulted when sexuality education part of the Health and physical education curriculum will be taught. Parents have the right to withdraw their child from individual sessions of sexuality education, by informing the school in writing.

Motion: Moved: S Hastings

Seconded: M MacDonald

That the BOT accepts the Boards proposed 2020/2021 Health Curriculum Plan and that it will be put out to consultation this year with a consultation meeting option being provided for parents early in Term 1 2020.

Carried

6.2 Principal's Reports

6.2.1 Principal's General Report

Final 2019 Report to the Board on the Annual Plan and review of Annual plan

The Annual Plan is a three year strategic plan and was approved last in 2017 by the BOT for 2018-2020. The Board will need to plan to have a substantial review of the strategic plan during 2020. The Analysis of Variance on the 2019 Student Achievement Targets will be presented at the February 2020 meeting.

Reading Recovery Report

Beckenham Te Kura o Puroto receives Ministry of Education funding for reading recovery. In 2019 we have had 6 children at a time participating in Reading Recovery, which is one more than in recent previous years. The Board asked about selection criteria for reading recovery which was discussed. Success in Reading Recovery firstly requires a child needs to be at school 5 days a week and then there are multiple other factors that can impact on the ongoing success of the programme.

Motion: Moved: S Hastings

Seconded: J Clarke

That the Principal's Report be accepted.

Carried

6.3 Asset Management

6.3.1 Finance

August - October Commentary

Motion: Moved: J Clarke

Seconded: E Vallero

That the Financial Commentary for August to October 2019 prepared by Services & Solutions be accepted and approved.

Carried

School Donations

Over the course of any given year, the school organises multiple activities that come at a cost, including trips, swimming, Winter and other sports activities, visiting performers to the school and so on. At our kura, we consider all of these activities to be fundamentally part of our delivery of the curriculum. Currently families contribute to these costs through 'school donations' and 'contributions', which are requested and paid at various times of

7. GENERAL BUSINESS

The school will acknowledge the 12+ years contribution made by Leigh Conley, and the contributions also made by Rachel more recently as a PTA member and chair at the school's Helpers Coffee and Croissants on Tuesday, 10 December 2019.

8. Next meeting: Thursday, 27 February 2020

Meeting closed at 9.15pm

APPROVED.....

(Chairperson)

4th May 2020
DATE.....

TABLE OF ACTION POINTS

Due	Item	Action	By Whom
Feb 2020	Carried over	Governance Manual: Read & put comments on document which will be discussed in the next meeting	All
Feb 2020	Carried over	Council Rates - Contact Ministry of Education	S Hastings
Feb 2020	Carried over	Alcohol policy - read, make comments & compare with other schools. Look for discrepancies.	All
Feb 2020	Carried over	Update immunisation status	S Hastings
Feb 2020	Carried over	Sending suggestions re a suitable person to co-opt while C Wade is on leave to E vallerio & S Hastings via email	All
Feb 2020	4	Confirm BOT meeting dates for 2020	S Hastings

APPROVED.....

(Chairperson)

4th May 2020
DATE.....