



Beckenham Te Kura o Pūroto

Filling our kete for the journey
Whakarite ngā kete mō te haerenga!

BOARD OF TRUSTEES MEETING MINUTES

Thursday 20 June 2019

5:30PM

PRESENT: Ester Vallero, Jude Clarke, Matthew McDonald, Lisa Taylor, Carmel Wade
Samson Karst, Jules May (Staff Trustee)

IN ATTENDANCE: Sue Leadbetter (Deputy Principal), Nigel Easson (Deputy Principal),
Sandra Rauch (Minute Secretary)

- 1. WELCOME/KARAKIA:** N Easson welcomed all to the meeting.
- 2. APOLOGIES:** Sandy Hastings (Principal) and Marcel Frei.
- 3. SPEAKING RIGHTS:** Sue Leadbetter (Deputy Principal), Nigel Easson (Deputy Principal)

4. MINUTES OF THE PREVIOUS MEETING 16 May 2019

Motion: Moved: Ester Vallero

Seconded: Nigel Easson

That the minutes of the previous meeting of the Beckenham School Board of Trustees held on Thursday 16 May 2019, as circulated and discussed, be accepted as a true and accurate record of that meeting.

Carried

5. CONFLICTS OF INTEREST

E Vallero is no longer a Board Member at Christchurch School of Music.

C Wade added her relationship with the Ministry of Education as a client.

6. MATTERS ARISING

24/7 Youth Work

Beckenham Te Kura o Pūroto would like to appoint a Youth Worker, preferably male as the school has a female team, for 10 hours per week in the school for a minimum of a 2-year term to assist the teacher. This will include termly reviews including teacher, parent and child voice and a strong induction including our inclusive education policy from school docs.

Motion: Moved: Sue Leadbetter

Seconded: Jules May

That Beckenham Te Kura o Puroto employs 24/7 to provide a Youth Worker to support the Year 7 / 8 hub for the next two years.

Carried

7. CORRESPONDENCE

7.1 Inward

BOT Elections

Ester Vallero has been elected as the new Board Chair. Marcel Frei, Carmel Wade and Lisa Taylor have been elected as Parent Representatives and Jules May as Staff Representative. The Board has agreed to a rotating deputy chair.

7.2 Outward:

NONE

8. AGENDA TOPIC(S)

8.1 General

8.1.1 Principal's Report

Personnel Update

Sherilee Harrison Herangi has won a position at Rangī Ruru. Sherilee has been working at Beckenham for over 20 years and will continue to take some of the Kapa Haka groups at Beckenham.

We welcome Georgie Jones to the Beckenham Team who is going to work in Cath Barrie's position in the Kauri Team.

Elizabeth Drummond will be returning to full-time teaching in Term 3. Elizabeth will teach the new entrance class and Stacey McLachlan will work 3 days a week across the team to support with literacy and numeracy.

Anna Dawson is a trained Psychologist and our liaison person for the Mana Ake Team. She will be working within our Kura. Mana Ake is offering drop-in sessions for parents who are concerned about their children but don't want to go and see a doctor. Fortnightly sessions will be held in the upstairs room of the office. This service will be offered until 2021.

Charter/Curriculum update

Our Learning Through Play Committee is currently exploring an online learning course for all our Play Based Learning Teams to attend. This will ensure we have a shared understanding of the philosophy of 'play' and help us guide the development of our school guidelines.

Diverse Learners (RTL B project): Jo Smith, Lynne Hazeldine (RTL B) and Cath Barrie attended a Grow Waitaha forum to present the combined project. The Ministry of Education and Resource Teachers of Learning and Behaviour (RTL B) were acknowledged for their support and interest in the project and the financial contribution.

Diverse Learners (Ferndale): Both schools have met to begin the Partnership Agreement. Four initial steps have been decided. The steps will be implemented and organised so that they become sustainable in the future. Jo Smith also supported Ferndale in a presentation at Grow Waitaha about the work that has been happening at Beckenham.

PB4L: A staff notice board has been set up where staff can post PB4L information. Beckenham Te Kura o Pūroto is keeping parents and whānau informed with regular updates in the newsletter. The schools current focus is to track where problem behaviours are occurring in the playground during break times.

8.2 Asset Management

8.2.1 Finance

Monthly Commentary

The financial position of the school is sound as at 30 April 2019.

J Clarke mentioned that it will be unlikely to get funding from the government for individual children as the donation scheme only applies to decile 1 - 7 schools.

Motion: **Moved: J Clarke** **Seconded: M MacDonald**

That the Finance Report for 30 April 2019 be accepted and approved.

Carried

8.2.2 Property Update

Kōmanawa has been opened as a full-time New Entrant Hub and we are currently waiting on a quote for glass tinting the windows.

Our new school signage has been finalised and installed around the school.

The asphalt and drainage block outside the office block will be addressed over the July school holidays.

The BOS committee has held its first weekend working bee next to Pūkaki.

Retro-fitting air conditioning in the hubs is still ongoing. N Easson has requested a timeline to ensure that we have ventilation before the summer starts.

After a massive storm at the beginning of Term 2, we now have to replace one sunshade sail and fix up another. We will look into claiming insurance for this.

8.3 Health and Safety

Health and Safety meetings will be held by N Easson once a term. L Taylor has agreed to attend these meetings.

9. GENERAL BUSINESS

All Trustees have been asked to sign our 'Trustees' code of Behaviour 2019' to confirm that the board is committed to ethical conduct in all areas of its responsibilities and authority.

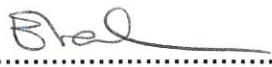
10. ACKNOWLEDGEMENTS

Everyone gives their thanks and appreciation for the time they have spent as a Board together.

11. Next meeting: *Thursday, 08 August 2019 at 5.30pm*

Meeting closed at 7.50pm

APPROVED.....



(Chairperson)

DATE.....

12/9/19

TABLE OF ACTION POINTS

Due	Item	Action	By Whom
	8.2.2	Sunshade - Insurance claim	S Rauch

APPROVED .....
(Chairperson)

DATE 12/9/10.....