



Beckenham Te Kura o Pūroto

Filling our kete for the journey
Whakarite ngā kete mō te haerenga!

BOARD OF TRUSTEES MEETING MINUTES

Thursday 16 May 2019

5:30PM

PRESENT: Michael Balmer, Ester Vallero, Miranda Knapton, Jude Clarke, Matthew McDonald, Samson Karst, Cath Barrie (Staff Trustee)

IN ATTENDANCE: Luke Gardiner (Visitor, 24/7 Youth Work), Nicky Dunlop (Visitor), Sue Leadbetter (Deputy Principal), Nigel Easson (Deputy Principal), Sandra Rauch (Minute Secretary), Samson Karst (Visitor)

1. **WELCOME/KARAKIA:** M Balmer welcomed all to the meeting.
2. **APOLOGIES:** Sandy Hastings (Principal) and Raewyn Davis
3. **SPEAKING RIGHTS:** Sue Leadbetter (Deputy Principal), Nigel Easson (Deputy Principal), Nicky Dunlop (Visitor) and Luke Gardiner (Visitor, 24/7 YouthWork)

4. MINUTES OF THE PREVIOUS MEETING 28 March 2019

Motion: Moved: M Knapton

Seconded: E Vallero

That the minutes of the previous meeting of the Beckenham School Board of Trustees held on Thursday 28 March 2019, as circulated and discussed, be accepted as a true and accurate record of that meeting.

Carried

5. MATTERS ARISING

- NONE

7. CORRESPONDENCE

7.1 Inward

- NZSTA 30th Annual Conference - Sponsorship from the NZSTA Canterbury Regional Executive. N Easson reported that it is an amazing opportunity if anyone from the board would like to attend. From his experience, this will make the Board of Trustees more efficient in working as a Team. M Balmer mentioned that this has been raised in the past but the idea has been declined due to cost. The School has the option to apply for sponsorship with NZSTA. The Canterbury region does pay for up to 3 board members if the application is successful. M Balmer suggested discussing the attendance in 2019 with the new Board after the Election in June 2019.

7.2 Outward:

- NONE

Policy Review - School Docs

N Easson asked the Board to read and comment on the emergency plan as well as policies. The emergency plan and policies will be discussed at the next Board meeting on 20 June 2019.

Motion: **Moved: N Easson**

Seconded: M McDonald

That the Board accepts the Principal's Reports as presented.

Carried

10. General Business

Teacher Strike - 29 May 2019

Michael Balmer proposed that the school should be closed on the day of the strike. Beckenham has a 100% NZEI membership so school will be closed for instruction due to health and safety concerns.

Motion: **Moved: M Balmer**

Seconded: M McDonald

That the school is closed for instruction on the 29th of May 2019.

Teacher only days

J Clarke asked for clarification in regards to Teacher only days and why they are held within the term instead of during the school holidays. N Easson explained that this is a management decision. The school has to be open a certain amount of days during the year and as long as this is given, schools are allowed to have Teacher only days during term time. A suggestion that Teacher only days be aligned with all local schools.

A clarification will be published in our newsletter.

Election 2019

Nigel and Cath have spoken to a number of people about putting their names forward for the but as of today (16 May 2019) no applications have been received.

Partnership between Beckenham Te Kura o Pūroto and Ferndale

Sue, Cath and Jo have been working with Ferndale on a project based around inclusion conjunction with the Ministry. They have developed a partnership agreement between Beckenham and Ferndale and are trialling some initiatives in the coming term. One of the initiatives is for the board to invite Ferndale to a Board Meeting to meet the board and talk about their role. The new Board chair will extend a formal invitation to the Ferndale staff.

12. Acknowledgements

Everyone gives their thanks and appreciation for the time they have spent as a Board together.

13. Next meeting: *Thursday, 20 June 2019 at 5.30pm*

Meeting closed at 8:15pm

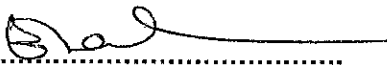
APPROVED.....
(Chairperson)

DATE..... 20/6/19

TABLE OF ACTION POINTS

Due	Item	Action	By Whom
	7.1	N Easson to find out about the application deadline for Sponsorship from the NZSTA Canterbury Regional Executive.	N Easson
	8.1	Registration new board member S Karst with NZSTA and handing out election package and give access to Google Team Drive.	N Easson
	9	Feedback to Health and Safety plan & School docs policies	All
	10	Clarification re Teacher only days to be published in the Newsletter	N Easson
	10	Invitation to Board meeting - Ferndale staff	New Chairperson

APPROVED.....


(Chairperson)

DATE.....

20/6/19