



Beckenham
Te Kura o Pūroto
ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2018

Ministry Number:	3291
Principal:	Sandy Hastings
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BECKENHAM TE KURA O PŪROTO

Annual Report - For the year ended 31 December 2018

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Beckenham To Kura o Pūroto

Statement of Responsibility

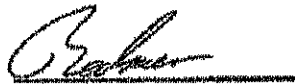
For the year ended 31 December 2018

The Board of Trustees accepts responsibility for the preparation of the annual financial statements and the judgements used in these statements.

The management (including the principal and others as directed by the Board) accepts responsibility for establishing and maintaining a system of internal control designed to provide reasonable assurance as to the integrity and reliability of the School's financial reporting.

It is the opinion of the Board and management that the annual financial statements for the financial year ended 31 December 2018 fairly reflect the financial position and operations of the School.

The School's 2018 financial statements are authorised for issue by the Board.



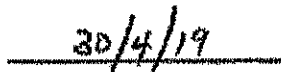
Chairperson



Principal



Date



Date

Beckenham Te Kura o Pūroto

Members of the Board of Trustees

For the year ended 31 December 2018

Name	Position	How Position Gained	Held Until
Michael Balmer	Chair Person	Elected Member	May 2019
Sandy Hastings	Principal		
Miranda Knapton	Parent Rep	Elected Member	May 2019
Raewyn Davis	Parent Rep	Elected Member	May 2019
Jude Clarke	Parent Rep	Elected Member	May 2019
Matthew MacDonald	Parent Rep	Elected Member	May 2019
Ester Vallero	Parent Rep	Elected Member	May 2019
Catherine Barrie	Staff Rep		May 2019

Beckenham Te Kura o Pūroto

Statement of Comprehensive Revenue and Expense

For the year ended 31 December 2018

	Notes	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue				
Government Grants	2	3,583,038	2,853,468	2,845,878
Locally Raised Funds	3	175,584	215,701	98,437
Interest Earned		9,827	5,000	23,215
		<u>3,768,449</u>	<u>3,074,169</u>	<u>2,967,530</u>
Expenses				
Locally Raised Funds	3	3,543	2,802	13,572
Learning Resources	4	2,363,573	2,287,710	2,195,874
Administration	5	163,923	169,489	172,234
Finance Costs		1,611	1,000	930
Property	6	1,136,217	505,346	570,305
Depreciation	7	75,006	61,000	60,499
Loss on Disposal of Property, Plant and Equipment		3,382	-	5,292
		<u>3,747,255</u>	<u>3,027,347</u>	<u>3,018,706</u>
Net Surplus / (Deficit)		21,194	46,822	(51,176)
Other Comprehensive Revenue and Expenses		-	-	-
Total Comprehensive Revenue and Expense for the Year		<u>21,194</u>	<u>46,822</u>	<u>(51,176)</u>

The above Statement of Comprehensive Revenue and Expense should be read in conjunction with the accompanying notes.

Beckenham Te Kura o Pūroto
Statement of Changes in Net Assets/Equity
For the year ended 31 December 2018

	Actual 2018 \$	Budget (Unaudited) 2018 \$	Actual 2017 \$
Balance at 1 January	610,628	610,628	1,008,079
Total comprehensive revenue and expense for the year	21,194	46,822	(51,176)
Capital Contributions from the Ministry of Education			
Contribution - Furniture and Equipment Grant	3,438	-	31,610
Contribution to Ministry Building & Redevelopment	-	-	(377,885)
Equity at 31 December	635,260	657,450	610,628
Retained Earnings	635,260	657,450	610,628
Equity at 31 December	635,260	657,450	610,628

The above Statement of Changes in Net Assets/Equity should be read in conjunction with the accompanying notes.

Beckenham Te Kura o Pūroto Statement of Financial Position

As at 31 December 2018

		2018	2018	2017
	Notes	Actual	Budget	Actual
		\$	(Unaudited)	\$
			\$	
Current Assets				
Cash and Cash Equivalents	8	104,912	520,490	412,668
Accounts Receivable	9	140,618	119,069	119,069
GST Receivable		12,351	14,420	14,420
Prepayments		6,778	6,274	6,274
Inventories	10	1,193	666	666
Investments	11	262,368	-	-
		<u>528,220</u>	<u>660,919</u>	<u>553,097</u>
Current Liabilities				
Accounts Payable	13	195,308	195,589	195,589
Revenue Received in Advance	14	2,766	6,329	6,329
Provision for Cyclical Maintenance	15	4,888	4,658	4,658
Painting Contract Liability - Current Portion	16	16,961	16,961	16,961
Finance Lease Liability - Current Portion	17	9,704	8,074	8,074
Funds held in Trust	18	928	928	928
		<u>230,555</u>	<u>232,539</u>	<u>232,539</u>
Working Capital Surplus/(Deficit)		297,665	428,380	320,558
Non-current Assets				
Property, Plant and Equipment	12	414,231	297,071	358,071
		<u>414,231</u>	<u>297,071</u>	<u>358,071</u>
Non-current Liabilities				
Provision for Cyclical Maintenance	15	29,994	14,671	14,671
Painting Contract Liability	16	37,915	49,441	49,441
Finance Lease Liability	17	8,727	3,889	3,889
		<u>76,636</u>	<u>68,001</u>	<u>68,001</u>
Net Assets		<u>635,260</u>	<u>657,450</u>	<u>610,628</u>
Equity		<u>635,260</u>	<u>657,450</u>	<u>610,628</u>

The above Statement of Financial Position should be read in conjunction with the accompanying notes.

Beckenham Te Kura o Pūroto
Statement of Cash Flows
For the year ended 31 December 2018

		2018	2018	2017
	Note	Actual	Budget	Actual
		\$	(Unaudited)	\$
		\$	\$	\$
Cash flows from Operating Activities				
Government Grants		704,445	607,986	643,779
Locally Raised Funds		164,229	215,701	97,164
Goods and Services Tax (net)		2,069	-	4,361
Payments to Employees		(379,865)	(306,875)	(267,491)
Payments to Suppliers		(368,662)	(412,990)	(300,006)
Cyclical Maintenance Payments in the Year		(5,435)	-	(87,725)
Interest Paid		-	-	-
Interest Received		8,090	5,000	25,337
Net cash from / (to) the Operating Activities		124,871	108,822	115,419
Cash flows from Investing Activities				
Purchase of PPE (and Intangibles)		(128,561)	-	(84,076)
Purchase of Investments		(262,368)	-	-
Proceeds from Sale of Investments		-	-	-
Net cash from / (to) the Investing Activities		(390,929)	-	(84,076)
Cash flows from Financing Activities				
Furniture and Equipment Grant		3,438	-	31,610
Contribution to the Crown		-	-	(377,885)
Finance Lease Payments		(1,130)	(1,000)	(8,524)
Painting contract payments		(44,006)	-	16,961
Funds Administered on Behalf of Third Parties		-	-	928
Net cash from Financing Activities		(41,698)	(1,000)	(336,910)
Net increase/(decrease) in cash and cash equivalents		(307,756)	107,822	(305,567)
Cash and cash equivalents at the beginning of the year	8	412,668	412,668	718,235
Cash and cash equivalents at the end of the year	8	104,912	520,490	412,668

The statement of cash flows records only those cash flows directly within the control of the School. This means centrally funded teachers' salaries and the use of land and buildings grant and expense have been omitted.

The above Cash Flow Statement should be read in conjunction with the accompanying notes.

Beckenham Te Kura o Pūroto

Notes to the Financial Statements

1. Statement of Accounting Policies

For the year ended 31 December 2018

1.1. Reporting Entity

Beckenham Te Kura o Pūroto (the School) is a Crown entity as specified in the Crown Entities Act 2004 and a school as described in the Education Act 1989. The Board of Trustees (the Board) is of the view that the School is a public benefit entity for financial reporting purposes.

1.2. Basis of Preparation

Reporting Period

The financial reports have been prepared for the period 1 January 2018 to 31 December 2018 and in accordance with the requirements of the Public Finance Act 1989.

Basis of Preparation

The financial statements have been prepared on a going concern basis, and the accounting policies have been consistently applied throughout the period.

Financial Reporting Standards Applied

The Education Act 1989 requires the School, as a Crown entity, to prepare financial statements in accordance with generally accepted accounting practice. The financial statements have been prepared in accordance with generally accepted accounting practice in New Zealand, applying Public Sector Public Benefit Entity (PBE) Standards Reduced Disclosure Regime as appropriate to public benefit entities that qualify for Tier 2 reporting. The school is considered a Public Benefit Entity as it meets the criteria specified as "having a primary objective to provide goods and/or services for community or social benefit and where any equity has been provided with a view to supporting that primary objective rather than for financial return to equity holders".

PBE Accounting Standards Reduced Disclosure Regime

The School qualifies for Tier 2 as the school is not publicly accountable and is not considered large as it falls below the expenditure threshold of \$30 million per year. All relevant reduced disclosure concessions have been taken.

Measurement Base

The financial statements are prepared on the historical cost basis unless otherwise noted in a specific accounting policy.

Presentation Currency

These financial statements are presented in New Zealand dollars, rounded to the nearest dollar.

Specific Accounting Policies

The accounting policies used in the preparation of these financial statements are set out below.

Critical Accounting Estimates And Assumptions

The preparation of financial statements requires management to make judgements, estimates and assumptions that affect the application of accounting policies and the reported amounts of assets, liabilities, revenue and expenses. Actual results may differ from these estimates.

Estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised and in any future periods affected.

Useful lives of property, plant and equipment

The School reviews the estimated useful lives of property, plant and equipment at the end of each reporting date. The School believes that the estimated useful lives of the property, plant and equipment as disclosed in the Significant Accounting Policies are appropriate to the nature of the property, plant and equipment at reporting date. Property, plant and equipment is disclosed at note 12.

Critical Judgements in applying accounting policies

Management has exercised the following critical judgements in applying accounting policies:

Classification of leases

The School reviews the details of lease agreements at the end of each reporting date. The School believes the classification of each lease as either operation or finance is appropriate and reflects the nature of the agreement in place. Finance leases are disclosed at note 17.

Recognition of grants

The School reviews the grants monies received at the end of each reporting period and whether any require a provision to carry forward amounts unspent. The School believes all grants received have been appropriately recognised as a liability if required. Government grants are disclosed at note 2.

1.3. Revenue Recognition

Government Grants

The school receives funding from the Ministry of Education. The following are the main types of funding that the School receives;

Operational grants are recorded as revenue when the School has the rights to the funding, which is in the year that the funding is received.

Teachers salaries grants are recorded as revenue when the School has the rights to the funding in the salary period they relate to. The grants are not received in cash by the School and are paid directly to teachers by the Ministry of Education.

Use of land and buildings grants are recorded as revenue in the period the School uses the land and buildings. These are not received in cash by the School as they equate to the deemed expense for using the land and buildings which are owned by the Crown.

Other Grants

Other grants are recorded as revenue when the School has the rights to the funding, unless there are unfulfilled conditions attached to the grant, in which case the amount relating to the unfulfilled conditions is recognised as a liability and released to revenue as the conditions are fulfilled.

Donations, Gifts and Bequests

Donations, gifts and bequests are recorded as revenue when their receipt is formally acknowledged by the School.

Interest Revenue

Interest Revenue earned on cash and cash equivalents and investments is recorded as revenue in the period it is earned.

1.4. Use of Land and Buildings Expense

The property from which the School operates is owned by the Crown and managed by the Ministry of Education on behalf of the Crown. The School's use of the land and buildings as occupant is based on a property occupancy document as gazetted by the Ministry. The expense is based on an assumed market rental yield on the value of land and buildings as used for rating purposes. This is a non-cash expense that is offset by a non-cash grant from the Ministry.

1.5. Operating Lease Payments

Payments made under operating leases are recognised in the Statement of Comprehensive Revenue and Expense on a straight line basis over the term of the lease.

1.6. Finance Lease Payments

Finance lease payments are apportioned between the finance charge and the reduction of the outstanding liability. The finance charge is allocated to each period during the lease term on an effective interest basis.

1.7. Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, bank balances, deposits held at call with banks, and other short term highly liquid investments with original maturities of 90 days or less, and bank overdrafts. The carrying amount of cash and cash equivalents represent fair value.

1.8. Accounts Receivable

Accounts Receivable represents items that the School has issued invoices for or accrued for, but has not received payment for at year end. Receivables are initially recorded at fair value and subsequently recorded at the amount the School realistically expects to receive. A receivable is considered uncollectable where there is objective evidence the School will not be able to collect all amounts due. The amount that is uncollectable (the provision for uncollectibility) is the difference between the amount due and the present value of the amounts expected to be collected.

1.9. Inventories

Inventories are consumable items held for sale and comprise of stationery and school uniforms. They are stated at the lower of cost and net realisable value. Cost is determined on a first in, first out basis. Net realisable value is the estimated selling price in the ordinary course of activities less the estimated costs necessary to make the sale. Any write down from cost to net realisable value is recorded as an expense in the Statement of Comprehensive Revenue and Expense in the period of the write down.

1.10. Investments

Bank term deposits for periods exceeding 90 days are classified as investments and are initially measured at the amount invested. Interest is subsequently accrued and added to the investment balance. After initial recognition bank term deposits are measured at amortised cost using the effective interest method less impairment.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards. Share investments are recognised initially by the School at fair value plus transaction costs. At balance date the School has assessed whether there is any evidence that an investment is impaired. Any impairment, gains or losses are recognised in the Statement of Comprehensive Revenue and Expense.

After initial recognition any investments categorised as available for sale are measured at their fair value without any deduction for transaction costs the school may incur on sale or other disposal.

The School has met the requirements of Schedule 6 para 28 of the Education Act 1989 in relation to the acquisition of investment securities.

1.11. Property, Plant and Equipment

Land and buildings owned by the Crown are excluded from these financial statements. The Board's use of the land and buildings as 'occupant' is based on a property occupancy document.

Improvements to buildings owned by the Crown are recorded at cost, less accumulated depreciation and impairment losses.

Property, plant and equipment are recorded at cost or, in the case of donated assets, fair value at the date of receipt, less accumulated depreciation and impairment losses. Cost or fair value as the case may be, includes those costs that relate directly to bringing the asset to the location where it will be used and making sure it is in the appropriate condition for its intended use.

Property, plant and equipment acquired with individual values under \$1,000 are not capitalised, they are recognised as an expense in the Statement of Comprehensive Revenue and Expense, except for sets like Furniture and ICT where the collective worth exceeds \$1,000.

Gains and losses on disposals (*i.e.* sold or given away) are determined by comparing the proceeds received with the carrying amounts (*i.e.* the book value). The gain or loss arising from the disposal of an item of property, plant and equipment is recognised in the Statement of Comprehensive Revenue and Expense.

Leased Assets

Leases where the School assumes substantially all the risks and rewards of ownership are classified as finance leases. The assets acquired by way of finance lease are measured at an amount equal to the lower of their fair value and the present value of the minimum lease payments at inception of the lease, less accumulated depreciation and impairment losses. Leased assets and corresponding liability are recognised in the Statement of Financial Position and leased assets are depreciated over the period the School is expected to benefit from their use or over the term of the lease.

Depreciation

Property, plant and equipment except for library resources are depreciated over their estimated useful lives on a straight line basis. Library resources are depreciated on a diminishing value basis. Depreciation of all assets is reported in the Statement of Comprehensive Revenue and Expense.

The estimated useful lives of the assets are:

Building improvements	2 - 20 % Diminishing value
Furniture and equipment	10-20 % Diminishing value
Information and communication technology	25 % Diminishing value
Motor vehicles	20 % Diminishing value
Leased assets held under a Finance Lease	33 % Diminishing value
Library resources	12.5% Diminishing value

1.12. Impairment of property, plant and equipment and intangible assets

The school does not hold any cash generating assets. Assets are considered cash generating where their primary objective is to generate a commercial return.

Non cash generating assets

Property, plant, and equipment and intangible assets held at cost that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. An impairment loss is recognised for the amount by which the asset's carrying amount exceeds its recoverable service amount. The recoverable service amount is the higher of an asset's fair value less costs to sell and value in use.

Value in use is determined using an approach based on either a depreciated replacement cost approach, restoration cost approach, or a service units approach. The most appropriate approach used to measure value in use depends on the nature of the impairment and availability of information.

If an asset's carrying amount exceeds its recoverable service amount, the asset is regarded as impaired and the carrying amount is written down to the recoverable amount. The total impairment loss is recognised in the surplus or deficit.

The reversal of an impairment loss is recognised in the surplus or deficit.

1.13. Accounts Payable

Accounts Payable represents liabilities for goods and services provided to the School prior to the end of the financial year which are unpaid. Accounts Payable are recorded at the amount of cash required to settle those liabilities. The amounts are unsecured and are usually paid within 30 days of recognition.

1.14. Employment Entitlements

Short-term employee entitlements

Employee benefits that are due to be settled within 12 months after the end of the period in which the employee renders the related service are measured based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned to but not yet taken at balance date.

Long-term employee entitlements

Employee benefits that are due to be settled beyond 12 months after the end of the period in which the employee renders the related service, such as long service leave and retirement gratuities, have been calculated on an actuarial basis. The calculations are based on:

- likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement, and contractual entitlement information; and
- the present value of the estimated future cash flows

1.15. Revenue Received in Advance

Revenue received in advance relates to fees received from students where there are unfulfilled obligations for the School to provide services in the future. The fees are recorded as revenue as the obligations are fulfilled and the fees earned.

1.16. Provision for Cyclical Maintenance

The property from which the School operates is owned by the Crown, and is vested in the Ministry. The Ministry has gazetted a property occupancy document that sets out the Board's property maintenance responsibilities. The Board is responsible for maintaining the land, buildings and other facilities on the School site in a state of good order and repair.

Cyclical maintenance, which involves painting the interior and exterior of the School, makes up the most significant part of the Board's responsibilities outside day-to-day maintenance. The provision for cyclical maintenance represents the obligation the Board has to the Ministry and is based on the Board's ten year property plan (10YPP).

1.17. Financial Assets and Liabilities

The School's financial assets comprise cash and cash equivalents, accounts receivable, and investments. All of these financial assets, except for investments that are shares, are categorised as "loans and receivables" for accounting purposes in accordance with financial reporting standards.

Investments that are shares are categorised as "available for sale" for accounting purposes in accordance with financial reporting standards.

The School's financial liabilities comprise accounts payable, borrowings, finance lease liability, and painting contract liability. All of these financial liabilities are categorised as "financial liabilities measured at amortised cost" for accounting purposes in accordance with financial reporting standards.

1.18. Goods and Services Tax (GST)

The financial statements have been prepared on a GST exclusive basis, with the exception of accounts receivable and accounts payable which are stated as GST inclusive.

The net amount of GST paid to, or received from, the IRD, including the GST relating to investing and financing activities, is classified as a net operating cash flow in the statements of cash flows.

Commitments and contingencies are disclosed exclusive of GST.

1.19. Budget Figures

The budget figures are extracted from the School budget that was approved by the Board at the start of the year.

1.20. Services received in-kind

From time to time the School receives services in-kind, including the time of volunteers. The School has elected not to recognise services received in kind in the Statement of Comprehensive Revenue and Expense.

2. Government Grants

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operational grants	603,625	569,262	563,077
Teachers' salaries grants	1,910,180	1,876,000	1,875,894
Use of Land and Buildings grants	925,136	326,205	326,205
Other MoE Grants	137,659	78,000	66,602
Other government grants	6,438	4,001	14,100
	<u>3,583,038</u>	<u>2,853,468</u>	<u>2,845,878</u>

3. Locally Raised Funds

Local funds raised within the School's community are made up of:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Revenue			
Donations	48,597	82,000	23,965
Fundraising	4,779	2,700	2,606
Bequests & Grants	10,478	17,500	-
Other revenue	22,630	22,200	9,210
Trading	6,632	6,201	18,071
Activities	82,468	85,100	44,585
	<u>175,584</u>	<u>215,701</u>	<u>98,437</u>
Expenses			
Trading	2,178	1,802	12,639
Fundraising (costs of raising funds)	1,365	1,000	933
	<u>3,543</u>	<u>2,802</u>	<u>13,572</u>
<i>Surplus for the year Locally raised funds</i>	<u>172,041</u>	<u>212,899</u>	<u>84,865</u>

4. Learning Resources

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Curricular	60,819	78,328	42,933
Equipment repairs	13,251	17,000	19,087
Information and communication technology	328	4,300	4,568
Extra-curricular activities	94,773	77,430	51,839
Library resources	1,680	2,250	702
Employee benefits - salaries	2,178,700	2,090,402	2,058,233
Staff development	14,022	18,000	18,512
	<u>2,363,573</u>	<u>2,287,710</u>	<u>2,195,874</u>

5. Administration

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Audit Fee	3,000	2,740	2,740
Board of Trustees Fees	4,190	4,320	3,995
Board of Trustees Expenses	7,967	6,551	7,836
Communication	4,125	3,700	4,586
Consumables	32,098	40,240	30,981
Operating Lease	11,684	11,688	11,249
Other	1,292	2,000	2,760
Employee Benefits - Salaries	89,470	89,550	81,738
Insurance	7,262	5,800	5,769
Service Providers, Contractors and Consultancy	2,835	2,900	20,580
	<u>163,923</u>	<u>169,489</u>	<u>172,234</u>

6. Property

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Caretaking and Cleaning Consumables	7,417	5,600	4,565
Consultancy and Contract Services	52,120	51,480	39,443
Cyclical Maintenance Provision	20,988	17,661	17,661
Adjustment to the Provision	-	-	70,064
Grounds	12,951	10,200	27,084
Heat, Light and Water	40,439	30,000	29,221
Rates	6,829	4,000	4,007
Repairs and Maintenance	19,577	14,000	10,802
Use of Land and Buildings	925,136	326,205	326,205
Employee Benefits - Salaries	50,760	46,200	41,253
	<u>1,136,217</u>	<u>505,346</u>	<u>570,305</u>

The use of land and buildings figure represents 8% of the school's total property value. This is used as a 'proxy' for the market rental of the property. Property values are established as part of the nation-wide revaluation exercise that is conducted every 30 June for the Ministry of Education's year-end reporting purposes.

7. Depreciation of Property, Plant and Equipment

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Building Improvements	2,295	2,000	789
Furniture and Equipment	21,428	15,000	18,053
Information and Communication Technology	33,809	29,000	26,276
Leased Assets	10,857	10,000	7,900
Library Resources	6,617	5,000	7,481
	<u>75,006</u>	<u>61,000</u>	<u>60,499</u>

8. Cash and Cash Equivalents

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Bank Current Account	16,009	520,490	216,180
Bank Call Account	24	-	24
Short-term Bank Deposits	88,879	-	196,464
Net cash and cash equivalents and bank overdraft for Cash Flow Statement	<u>104,912</u>	<u>520,490</u>	<u>412,668</u>

The carrying value of short-term deposits with maturity dates of 90 days or less approximates their fair value.

9. Accounts Receivable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Receivables	10,041	2,249	2,249
Interest Receivable	1,943	206	206
Teacher Salaries Grant Receivable	128,634	116,614	116,614
	<u>140,618</u>	<u>119,069</u>	<u>119,069</u>
Receivables from Exchange Transactions	11,984	2,455	2,455
Receivables from Non-Exchange Transactions	128,634	116,614	116,614
	<u>140,618</u>	<u>119,069</u>	<u>119,069</u>

10. Inventories

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
School Uniforms	1,193	666	666
	<u>1,193</u>	<u>666</u>	<u>666</u>

11. Investments

The School's investment activities are classified as follows:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Asset			
Short-term Bank Deposits	262,368	-	-

The carrying value of long term deposits longer than 12 months approximates their fair value at 31 December 2018.

12. Property, Plant and Equipment

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2018	\$	\$	\$	\$	\$	\$
Building Improvements	7,105	52,926	-	-	(2,295)	57,736
Furniture and Equipment	146,962	32,199	-	-	(21,428)	157,733
Information and Communication	139,851	27,345	-	-	(33,809)	133,387
Leased Assets	11,787	18,126	-	-	(10,857)	19,056
Library Resources	52,366	3,952	(3,382)	-	(6,617)	46,319
Balance at 31 December 2018	358,071	134,548	(3,382)	-	(75,006)	414,231

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2018	\$	\$	\$
Building Improvements	70,442	(12,706)	57,736
Furniture and Equipment	451,477	(293,744)	157,733
Information and Communication	415,934	(282,547)	133,387
Leased Assets	30,112	(11,056)	19,056
Library Resources	93,143	(46,824)	46,319
Balance at 31 December 2018	1,061,108	(646,877)	414,231

The net carrying value of equipment held under a finance lease is \$19,056 (2017: \$11,787)

	Opening Balance (NBV)	Additions	Disposals	Impairment	Depreciation	Total (NBV)
2017	\$	\$	\$	\$	\$	\$
Building Improvements	7,894	-	-	-	(789)	7,105
Furniture and Equipment	129,568	35,447	-	-	(18,053)	146,962
Information and Communication	119,699	46,428	-	-	(26,276)	139,851
Leased Assets	14,863	4,824	-	-	(7,900)	11,787
Library Resources	62,937	2,202	(5,292)	-	(7,481)	52,366
Balance at 31 December 2017	334,961	88,901	(5,292)	-	(60,499)	358,071

	Cost or Valuation	Accumulated Depreciation	Net Book Value
2017	\$	\$	\$
Building Improvements	17,515	(10,410)	7,105
Furniture and Equipment	419,277	(272,315)	146,962
Information and Communication	388,590	(248,739)	139,851
Leased Assets	24,125	(12,338)	11,787
Library Resources	95,349	(42,983)	52,366
Balance at 31 December 2017	944,856	(586,785)	358,071

13. Accounts Payable

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Operating creditors	12,653	8,541	8,541
Accruals	11,237	13,258	13,258
Banking staffing overuse	24,035	43,277	43,277
Employee Entitlements - salaries	133,936	120,782	120,782
Employee Entitlements - leave accrual	13,447	9,731	9,731
	<u>195,308</u>	<u>195,589</u>	<u>195,589</u>
Payables for Exchange Transactions	195,308	195,589	195,589
Payables for Non-exchange Transactions - Taxes Payable (PAYE and Rates)	-	-	-
Payables for Non-exchange Transactions - Other	-	-	-
	<u>195,308</u>	<u>195,589</u>	<u>195,589</u>

The carrying value of payables approximates their fair value.

14. Revenue Received in Advance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Other	2,766	6,329	6,329
	<u>2,766</u>	<u>6,329</u>	<u>6,329</u>

15. Provision for Cyclical Maintenance

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Provision at the Start of the Year	19,329	19,329	17,597
Increase to the Provision During the Year	20,988	-	17,661
Adjustment to the Provision	-	-	70,064
Use of the Provision During the Year	(5,435)	-	(85,993)
Provision at the End of the Year	<u>34,882</u>	<u>19,329</u>	<u>19,329</u>
Cyclical Maintenance - Current	4,888	4,658	4,658
Cyclical Maintenance - Term	29,994	14,671	14,671
	<u>34,882</u>	<u>19,329</u>	<u>19,329</u>

16. Painting Contract Liability

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Current Liability	16,961	16,961	16,961
Non Current Liability	37,915	49,441	49,441
	<u>54,876</u>	<u>66,402</u>	<u>66,402</u>

In 2017 the Board signed an agreement with Programmed Maintenance Services Ltd (the contractor) for an agreed programme of work covering a seven year period. The programme provides for two exterior repaints of nominated areas in 2017 and 2023, with regular maintenance in subsequent years. The agreement has an annual commitment of \$16,961. The liability is the best estimate of the actual amount of work performed by the contractor for which the contractor has not been paid at balance sheet date. The liability has not been adjusted for inflation and the effect on the time value of money.

17. Finance Lease Liability

The School has entered into a number of finance lease agreements for computers. Minimum lease payments payable:

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
No Later than One Year	11,092	8,685	8,685
Later than One Year and no Later than Five Years	9,423	4,108	4,108
Later than Five Years	-	-	-
	<u>20,515</u>	<u>12,793</u>	<u>12,793</u>

18. Funds Held in Trust

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Funds Held in Trust on Behalf of Third Parties - Current	928	928	928
Funds Held in Trust on Behalf of Third Parties - Non-current	-	-	-
	<u>928</u>	<u>928</u>	<u>928</u>

These funds relate to arrangements where the school is acting as an agent. These amounts are not revenue or expenditure of the school and therefore are not included in the Statement of Comprehensive Revenue and Expense.

19. Related Party Transactions

The School is a controlled entity of the Crown, and the Crown provides the major source of revenue to the school. The school enters into transactions with other entities also controlled by the Crown, such as government departments, state-owned enterprises and other Crown entities. Transactions with these entities are not disclosed as they occur on terms and conditions no more or less favourable than those that it is reasonable to expect the school would have adopted if dealing with that entity at arm's length.

Related party disclosures have not been made for transactions with related parties that are within a normal supplier or client/recipient relationship on terms and condition no more or less favourable than those that it is reasonable to expect the school would have adopted in dealing with the party at arm's length in the same circumstances. Further, transactions with other government agencies (for example, Government departments and Crown entities) are not disclosed as related party transactions when they are consistent with the normal operating arrangements between government agencies and undertaken on the normal terms and conditions for such transactions.

20. Remuneration

Key management personnel compensation

Key management personnel of the School include all trustees of the Board, Principal, and Deputy Principal.

	2018 Actual \$	2017 Actual \$
<i>Board Members</i>		
Remuneration	4,190	3,995
Full-time equivalent members	0.15	0.15
<i>Leadership Team</i>		
Remuneration	233,232	238,857
Full-time equivalent members	2.00	2.00
Total key management personnel remuneration	237,422	242,852
Total full-time equivalent personnel	2.15	2.15

The full time equivalent for Board members has been determined based on attendance at Board meetings, Committee meetings and for other obligations of the Board, such as stand downs and suspensions, plus the estimated time for Board members to prepare for meetings.

Principal

The total value of remuneration paid or payable to the Principal was in the following bands:

	2018 Actual \$000	2017 Actual \$000
Salaries and Other Short-term Employee Benefits:		
Salary and Other Payments	130-140	130 - 140
Benefits and Other Emoluments	4 - 5	4 - 5
Termination Benefits	0 - 0	0 - 0

Other Employees

The number of other employees with remuneration greater than \$100,000 was in the following bands:

Remuneration \$000	2018 FTE Number	2017 FTE Number
110 - 120	-	-
100 - 110	-	-
	-	-

The disclosure for 'Other Employees' does not include remuneration of the Principal.

21. Compensation and Other Benefits Upon Leaving

The total value of compensation or other benefits paid or payable to persons who ceased to be trustees, committee member, or employees during the financial year in relation to that cessation and number of persons to whom all or part of that total was payable was as follows:

	2018 Actual \$	2017 Actual \$
Total	-	-
Number of People	-	-

22. Contingencies

There are no contingent liabilities (except as noted below) and no contingent assets as at 31 December 2018 (Contingent liabilities and assets at 31 December 2017: nil).

Holidays Act Compliance – schools payroll

The Ministry of Education performs payroll processing and payments on behalf of school boards of trustees, through payroll service provider Education Payroll Limited.

The Ministry has commenced a review of the schools sector payroll to ensure compliance with the Holidays Act 2003. The initial phase of this review has identified areas of non-compliance, however the potential impact on any specific school or individual and any associated historical liability will not be known until further detailed analysis has been completed.

To the extent that any obligation cannot reasonably be quantified at 31 December 2018, a contingent liability for the school may exist.

23. Commitments

(a) Capital Commitments

As at 31 December 2018 the Board has not entered into any contract agreements for capital works as follows:

(Capital commitments at 31 December 2017: \$377,885)

(b) Operating Commitments

As at 31 December 2018 the Board has entered into the following contracts:

(a) operating lease of a photocopier and computers:

	2018 Actual \$	2017 Actual \$
No later than One Year	10,771	14,048
Later than One Year and No Later than Five Years	7,872	18,642
	<u>18,643</u>	<u>32,690</u>

24. Managing Capital

The School's capital is its equity and comprises capital contributions from the Ministry of Education for property, plant and equipment and accumulated surpluses and deficits. The School does not actively manage capital but attempts to ensure that income exceeds spending in most years. Although deficits can arise as planned in particular years, they are offset by planned surpluses in previous years or ensuing years.

25. Financial Instruments

The carrying amount of financial assets and liabilities in each of the financial instrument categories are as follows:

Loans and Receivables

	2018 Actual \$	2018 Budget (Unaudited) \$	2017 Actual \$
Cash and Cash Equivalents	104,912	520,490	412,668
Receivables	140,618	119,069	119,069
Investments - Term Deposits	262,368	-	-
Total Loans and Receivables	<u>507,898</u>	<u>639,559</u>	<u>531,737</u>

Financial liabilities measured at amortised cost

Payables	195,308	195,589	195,589
Finance Leases	18,431	11,963	11,963
Painting Contract Liability	54,876	66,402	66,402
Total Financial Liabilities Measured at Amortised Cost	<u>268,615</u>	<u>273,954</u>	<u>273,953</u>

26. Events After Balance Date

There were no significant events after the balance date that impact these financial statements.